

IMPORTANT NOTICE

Occupied Structures Inspections Update

1. **Window and Door installations** in occupied structures **will be suspended that cannot be inspected from the outside of the structure.** Inspections will need to be scheduled during acceptable operational periods prior to hurricane season.
2. **Plumbing Re-pipes** - owner/contractor take photos and/or videos to be shared via email or attached to the permit card for inspector to verify minimum code compliance. **PHOTO/VIDEO MUST INCLUDE THERMAL EXPANSION DEVICE, SHUT OFF VALVES, TYPE OF MATERIAL USED, TEMPERATURE/PRESSURE RELIEF VALVE ON WATER HEATER, WATER HAMMER ARRESTOR, VACUUM BREAKERS AT HOSE BIBS. INCLUDE PICTURE OF ADDRESS ON HOME.**
3. **Pool Safety- Occupied structures**- The inspector will remain outside of the structure. When window/door alarms are chosen as the pool safety option the **owner/contractor will need to open each window/door to activate the audible alarm.** Once activated the inspector can insure minimum code compliance. If the inspector is unable to determine compliance of all or any openings through this method or any other means the inspection will need to partial'ed less the area not able to be visually inspected. The partial will allow the pool to the filled and the outstanding item to be scheduled at a later date.
4. **Pool Electrical Final- Occupied structures**- If the electrical panel is inside the house have the owner/contractor take a photo/video of the panel box. **PHOTOS/VIDEOS MUST INCLUDE THE BREAKER FEEDING POOL/SUBPANEL POOL EQUIPMENT.** The photo and/or video can be shared with the inspector via email or left with the permit card. If the panel is located in the garage and no photos are provided have the owner/contractor open the garage and electrical panel doors to inspect. The owner/contractor will remain in the house or outside the structure while the inspector is performing inspection.

5. **Mechanical Change Out (If Air Handler is in the house)**- owner/contractor take photos and/or videos to be shared via email with the inspector to verify minimum code compliance. **PHOTOS MUST BE WITH PERMIT CARD ALONG SIDE AIR HANDLER. PICTURE MUST INCLUDE MINIMUM AMPACITY, MAXIMUM BREAKER SIZE, WIRE SIZE, DISCONNECT AND CONDENSATE DRAIN.** If the photos or video are unclear and the inspector cannot make a full inspection the inspection will be cancelled and scheduled for a later date. If the units are outside or in garage photos/video can be provided or the inspection can be performed.

6. **Electrical Service Change- (When the panel is located within the house/condo/habitable structure, the building is without power and the electric purveyor requires approval to energize.)** Owner/contractor take a photo/video of the panel box. **PICTURE MUST INCLUDE THE BONDING SCREW, MAIN BREAKER SHOWING BREAKER SIZE AND FEEDER WIRE CONNECTION TO THE MAIN BREAKER.** The photo and/or video can be shared with the inspector via email or printed photos left with the permit card. If the inspector is able to verify compliance, the inspection will receive a partial to establish power only. The partial would be ok'ed for energizing and the panel would still need to be inspected at a later date for remaining code compliance. If the panel was energized prior to inspector's arrival, then cancel the inspection and schedule for a later date.

7. **Final and rough inspections in an occupied structure.** (Electrical, mechanical, plumbing, gas and building) If the occupant/contractor can provide a clear path to improvement area and the inspector has no concerns and the area is open the inspector can perform the inspection. The inspector has the ability to cancel the inspection, if they feel unsafe or have any concerns about entering the structure. The inspection can be scheduled for a later date. Vacant structures will be inspected with normal procedures.