



JOB DESCRIPTION

Job Title: Installer **Level:** Lead
Department: Roofing Department **Status:** Non-Exempt
Reports To: Roofing Install Manager: Kevin Carlyle **Date Created:** 06/15/2018

Job Summary and Position Objective:

Roofing department leads will demonstrate advanced knowledge of roofing materials, regulations, and company procedures. Leads demonstrate the ability to lead any size crew while teaching operations of installing metal roofs and supervising apprentice and/or journeymen, giving direction as necessary. Department leads will be expected to demonstrate advanced leadership, be responsible for safety procedures at all times, and have communication with managers and schedulers daily.

Essential Functions: Duties include, but are not limited to the following:

- Install and remove roofs at the job site
- Give direction on construction job site terrain
- Direct helpers in the process of loading/unloading and delivery of materials
- Operating a variety of mobile construction equipment
- Ability to fully complete jobsite work orders

Required Tools:

- | | | |
|-----------------------------|------------------------|---------------------|
| - 18/14-volt cordless drill | - Philips head driver | - RIVET TOOL |
| - Big snips | - Extension cord 150' | - 1/8" DRILL BITS |
| - Utility knife | - Square | - 11/64" DRILL BITS |
| - Hammer | - 1/4" and 5/16" diver | - CAULK GUN |
| - Nail apron | - Chalk line | - ELECTRIC SHEARS |
| - Tape measure | - Left and right snips | - HEMMING TOOL |

This job description may not be all inclusive and employees are expected to perform all other duties as assigned and/or directed by management. Job descriptions and duties may be modified when deemed appropriate by management.

Required Competencies/Skills:

Level 7 – Lead Pay \$ 20.00

- Proven skilled knowledge and experience in the field
- Works well with others
- PM Approval
- Shows ability to be in charge of 1-2 man crew

Level 8 – Lead Pay \$ 22.00

- Advanced knowledge and experience in field
- PM Approval
- Able to lead 3-5 man crew
- Has good people/communication skills
- Ability to utilize Visqueen and plywood

Level 9 –Lead

Pay \$ 24.00

- Full knowledge and proven advanced skill/experience in the field
- PM Approval
- Ability to lead any size crew
- Advanced leadership and people skills
- Proves desire and ability to fulfill any position

Physical and Mental Requirements:

- Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
- The worker is required to have visual perception to determine the accuracy, neatness, and thoroughness of work assigned.
- Ability to communicate through verbal discussion and/or by receiving written information.

Work Environment:

- The worker is subject to both indoor and outdoor environmental conditions: Resulting in varying temperatures.
- The worker is subject to noise: There is occasionally sufficient noise to cause worker to wear ear protection.
- The work is subject to hazard: Including a variety of working conditions such as range in motion, moving vehicles, working on scaffolding and/or elevated work platforms.

Education/Training Requirements:

- Preferred High school diploma or GED
- Required Valid Drivers License
- OSHA 10/30 Certified (Mullet's Aluminum products Inc. will assist with obtaining this if necessary)
- Fall Protection Certified (Mullet's Aluminum products Inc. will assist with obtaining this if necessary)
- Lift certified (Mullet's Aluminum products Inc. will assist with obtaining this if necessary)

Mullet Aluminum Products, Inc. promotes an equal employment opportunity workplace which includes reasonable accommodation of otherwise qualified disabled applicants and employees so long as this does not create an undue hardship on the company or affect the health and/or safety of others at work. Please see your supervisor should you have any questions about this policy or these job duties.

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee Signature/Date